

We're Hiring!

Producer/Story Editor - Podcasting and Multimedia

CitizenRacecar is a boutique multimedia production company, headquartered in New York City but with staff and clients all around the country. We create emotionally resonant content for extraordinary organizations, with particular specialties in producing NPR-quality podcast series and documentary videos. Current projects include work about topics ranging from wildlife conservation to support for patients with rare diseases to innovations in secondary education.

We are seeking an **exceptional producer and story editor** to support both our output of client content and our own marketing and promotional strategies. The right candidate will have a flair for emotional storytelling, as well as an interest in science, new media, current events, and education. This position will involve a high volume of story editing in support of our podcast series. They will be a producer who is responsible for conceptualizing and maintaining the vision of these programs.

Responsibilities will include:

- Directing hosts and guests throughout podcast recording
- Story-editing podcast scripts and/or raw footage for narrative flow and emotional impact
- Directing sound engineers in an effort to preserve series vision, emotional resonance, and effectiveness
- Writing engaging copy for social media posts
- Helping to conceive new projects based on client briefs
- Editing and proofreading client-facing documents such as pitch decks and proposals

Qualifications:

- Proven ability to write, edit and produce engaging content
- Strong interest in storytelling and educational outreach
- Experience copywriting in science, education, journalism, or non-profit organizations
- Have a deep love for podcasts, new media, and documentaries

Strong Plusses Include:

- Particular experience in writing about health, medicine, medical research, or wildlife conservation
- Experience editing and/or producing podcasts
- Working knowledge of Reaper, the digital audio workstation
- Fluency in Google Workspace, Asana, and Slack
- Experience editing and/or producing documentary videos

This full-time position will be 100% remote, with regular one-on-one and team meetings via video chat. Candidates may work anywhere in the country, so long as they have reliable access to high-speed internet, and the capability to work in their own space on their own computer. Expected salary range: \$40,000 - \$45,000/year

Think you'd be a good fit? Send resume, cover letter, and writing samples to **Gabriela Montequin, Production Manager: gabriela@citizenracecar.com**

